Expectations of the Board of Trustees

General Expectations:

1. Support the school’s mission, purposes, goals, policies and programs, while knowing its strengths and needs.
2. Suggest possible nominees for the board who are committed to the welfare of the school and who can make significant contributions to the work of the Board.
3. Serve actively on committees as requested by the Board chair.
4. Provide input and feedback to the Board chair on the performance of the President/Head of School.
5. Attend activities and events sponsored by St. Andrew’s whenever possible.
6. Participate in strategic planning and implementation concerning long-range goals for the school.
7. Be an ambassador for the school in the overall community.

Fundraising:

1. Make a gift to the Annual Fund and all other major fundraising campaigns initiated by the school while on the board, according to personal means, with the realization of the leadership role the board must play in fund development. Board members are strongly encouraged to contribute to the Annual Fund at the 1947 Society level.
2. Assist the school by implementing fund raising strategies through personal influence with others.
3. Participate actively in all school fund raising special events, programs, and activities.
4. Work with the Office of Institutional Advancement to cultivate potential donors to the school.

Meetings:

1. Prepare for and participate in board and committee meetings.
2. Ask timely and substantive questions at board and committee meetings.
3. Support the majority decision on issues decided by the Board.
4. Maintain confidentiality of the Board’s executive sessions, and speak for the Board only when authorized to do so.
5. Suggest agenda items periodically for board and committee meetings to ensure that significant policy-related matters are addressed.

Avoiding Conflicts:

1. Serve the school as a whole rather than any special interest group or constituency.
2. Avoid even the appearance of a conflict of interest that might embarrass the Board or the school, and disclose any possible conflicts to the Board in a timely fashion.

Fiduciary Responsibility:

1. Exercise prudence with the Board in the control and transfer of funds.
2. Faithfully read and understand the school’s financial statements and otherwise help the Board fulfill its fiduciary responsibility.